

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2022

[Education Act, Sections 139(2)(b) and 244]

0021 The Holy Family Catholic Separate School Division

Legal Name of School Jurisdiction

10307 99 Street NW Peace River AB AB T8T 1K1; 780-624-3956; nicholas.masviken@hfcrd.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Mr. Kelly Whalen

Name



Signature

SUPERINTENDENT

Mrs. Betty Turpin

Name



Signature

SECRETARY TREASURER or TREASURER

Nicholas Masviken

Name



Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on May 18, 2021 **Date**

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
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	A	B	C	D	E	F	G	H	I
1	School Jurisdiction Code:								21
3	TABLE OF CONTENTS								
5									Page
6	BUDGETED STATEMENT OF OPERATIONS & ALLOCATION OF EXPENSES (BY OBJECT)								3
7	BUDGETED SCHEDULE OF PROGRAM OPERATIONS								4
8	BUDGETED SCHEDULE OF FEE REVENUE								5
9	PROJECTED STATEMENT OF CHANGES IN ACCUMULATED OPERATING SURPLUS								6
10	SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES								7
11	BUDGETED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS								8
12	PROJECTED STUDENT STATISTICS								9
13	PROJECTED STAFFING STATISTICS								10
15	Color coded cells:								
16	blue cells: require the input of data/descriptors wherever applicable.				grey cells: data not applicable - protected				
17					white cells: within text boxes REQUIRE the input of points and data.				
18	green cells: populated based on information previously submitted				yellow cells: to be completed when yellow only.				
19									
20	HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2021/2022 BUDGET REPORT								
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into								
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year								
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will								
24	support the jurisdiction's plans.								
25	<u>Budget Highlights, Plans & Assumptions:</u>								
26									
27									
28	-Budgeted deficit of \$1.9 million, largely due to insurance, Covid related costs and unsupported transport costs								
29	-Expect normal school year operations beginning January 2022 and will continue enhanced cleaning and supervision protocols.								
30	-Budget aligned with approved Education Assurance Plan								
31	-Enhanced mental health and wellness support								
32	-Projected enrolment of 1,765 FTEs against a WMA of 1,746.4								
33	-Funding full-time 5 day per week kindergarten programming								
34									
35									
36	<u>Significant Business and Financial Risks:</u>								
37	-Increasing unsupported transportation costs								
38	-Unsure of the need for resources to support Covid-19 induced learning gaps in students.								
39	-Limited funds to support maintenance of aging infrastructure due to declining IMR and CMR funding								
40	-Impact of the Asset Retirement Obligations effective from 2021/22 year on funding and reserves								
41	-Covid-19 persisting throughout 2021/22 school year								
42	-Unfunded high insurance costs due to high risk rating by insurers (in Pool B)-impacting on reserves								
43	-Maintaining ability to fund full-time 5 day per week kindergarten programming								
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BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual Audited 2019/2020
REVENUES			
Government of Alberta	\$ 26,425,074	\$27,141,174	\$26,007,270
Federal Government and First Nations	\$ 2,192,450	\$2,481,471	\$2,845,743
Out of province authorities	\$ -	\$0	\$0
Alberta Municipalities-special tax levies	\$ -	\$0	\$0
Property taxes	\$ 1,566,000	\$1,628,152	\$1,566,773
Fees	\$ 250,000	\$310,000	\$224,582
Sales of services and products	\$ 160,500	\$220,000	\$124,109
Investment income	\$ 65,500	\$26,500	\$92,423
Gifts and donations	\$ 35,000	\$51,000	\$89,403
Rental of facilities	\$ 2,000	\$9,000	\$12,617
Fundraising	\$ 100,000	\$120,000	\$207,709
Gains on disposal of capital assets	\$ -	\$0	\$3,292
Other revenue	\$ 15,800	\$14,800	\$1,747,985
TOTAL REVENUES	\$30,812,324	\$32,002,097	\$32,921,906
EXPENSES			
Instruction - Pre K	\$ 278,520	\$289,890	
Instruction - K to Grade 12	\$ 24,302,087	\$23,949,665	\$24,507,907
Operations & maintenance	\$ 5,457,926	\$5,230,304	\$4,337,005
Transportation	\$ 544,233	\$563,658	\$522,693
System Administration	\$ 1,799,159	\$1,838,346	\$1,439,649
External Services	\$ 320,163	\$321,000	\$352,728
TOTAL EXPENSES	\$32,702,089	\$32,192,863	\$31,159,982
ANNUAL SURPLUS (DEFICIT)	(\$1,889,765)	(\$190,766)	\$1,761,924

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

INPUT PRE-K EXPENS

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual Audited 2019/2020
EXPENSES			
Certificated salaries	\$ 13,115,780	\$13,333,037	\$13,982,490
Certificated benefits	\$ 3,231,483	\$3,281,504	\$3,115,240
Non-certificated salaries and wages	\$ 5,744,600	\$5,347,881	\$4,894,245
Non-certificated benefits	\$ 1,248,031	\$1,084,264	\$1,119,060
Services, contracts, and supplies	\$ 6,950,535	\$6,512,440	\$5,228,705
Capital and debt services			
Amortization of capital assets			
Supported	\$ 1,663,154	\$1,616,800	\$1,602,574
Unsupported	\$ 748,505	\$1,016,837	\$1,217,668
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ -	\$100	\$0
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$32,702,089	\$32,192,863	\$31,159,982

BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31

REVENUES	Approved Budget 2021/2022										Actual Audited 2019/20
	Instruction				Operations and		System	External			
	Pre K	Third Year K- Severe	Moderate Language Delay (Code 48)	K - Grade 12	Maintenance	Transportation	Administration	Services	TOTAL	TOTAL	
(1) Alberta Education	\$ 278,520	\$ 318,170	\$ 48,000	\$ 19,378,594	\$ 2,274,367	\$ 498,583	\$ 1,640,022	\$ -	\$ 24,436,256	\$ 24,015,667	
(2) Alberta Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ 1,663,154	\$ -	\$ -	\$ -	\$ 1,663,154	\$ 1,602,574	
(3) Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,163	\$ 313,163	\$ 309,476	
(4) Federal Government and First Nations	\$ -	\$ -	\$ -	\$ 1,812,828	\$ 270,000	\$ -	\$ 109,623	\$ -	\$ 2,192,450	\$ 2,845,743	
(5) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 10,000	\$ -	\$ 12,500	\$ 79,553	
(6) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(7) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(8) Property taxes	\$ -	\$ -	\$ -	\$ 1,566,000	\$ -	\$ -	\$ -	\$ -	\$ 1,566,000	\$ 1,566,773	
(9) Fees	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 224,582	
(10) Sales of services and products	\$ -	\$ -	\$ -	\$ 160,500	\$ -	\$ -	\$ -	\$ -	\$ 160,500	\$ 124,109	
(11) Investment income	\$ -	\$ -	\$ -	\$ 40,000	\$ 15,000	\$ -	\$ 10,500	\$ -	\$ 65,500	\$ 92,423	
(12) Gifts and donations	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 35,000	\$ 89,403	
(13) Rental of facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 12,617	
(14) Fundraising	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 207,709	
(15) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,292	
(16) Other revenue	\$ -	\$ -	\$ -	\$ 5,000	\$ 10,800	\$ -	\$ -	\$ -	\$ 15,800	\$ 1,747,985	
(17) TOTAL REVENUES	\$ 278,520	\$ 318,170	\$ 48,000	\$ 23,342,922	\$ 4,233,321	\$ 501,083	\$ 1,770,145	\$ 320,163	\$ 30,812,324	\$ 32,921,906	
EXPENSES											
(18) Certificated salaries	\$ -	\$ -	\$ -	\$ 12,789,095			\$ 326,685	\$ -	\$ 13,115,780	\$ 13,982,490	
(19) Certificated benefits	\$ -	\$ -	\$ -	\$ 3,164,108			\$ 67,376	\$ -	\$ 3,231,483	\$ 3,115,240	
(20) Non-certificated salaries and wages	\$ 153,961	\$ 229,948	\$ 42,708	\$ 3,514,840	\$ 901,843	\$ 28,481	\$ 622,720	\$ 250,100	\$ 5,744,600	\$ 4,894,245	
(21) Non-certificated benefits	\$ 20,059	\$ 28,222	\$ 5,292	\$ 780,927	\$ 206,181	\$ 6,266	\$ 151,065	\$ 50,020	\$ 1,248,031	\$ 1,119,060	
(22) SUB - TOTAL	\$ 174,020	\$ 258,170	\$ 48,000	\$ 20,248,969	\$ 1,108,024	\$ 34,746	\$ 1,167,845	\$ 300,120	\$ 23,339,894	\$ 23,111,035	
(23) Services, contracts and supplies	\$ 104,500	\$ 60,000	\$ -	\$ 3,316,039	\$ 2,419,926	\$ 475,700	\$ 554,328	\$ 20,043	\$ 6,950,535	\$ 5,228,705	
(24) Amortization of supported tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ 1,663,154	\$ -	\$ -	\$ -	\$ 1,663,154	\$ 1,602,574	
(25) Amortization of unsupported tangible capital assets	\$ -	\$ -	\$ -	\$ 370,909	\$ 266,822	\$ 33,787	\$ 76,986	\$ -	\$ 748,505	\$ 1,217,668	
(26) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(27) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(28) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(29) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(30) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(31) TOTAL EXPENSES	\$ 278,520	\$ 318,170	\$ 48,000	\$ 23,935,917	\$ 5,457,926	\$ 544,233	\$ 1,799,159	\$ 320,163	\$ 32,702,089	\$ 31,159,982	
(32) OPERATING SURPLUS (DEFICIT)	\$ 0	\$ (0)	\$ 0	\$ (592,995)	\$ (1,224,605)	\$ (43,150)	\$ (29,015)	\$ -	\$ (1,889,765)	\$ 1,761,924	

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual 2019/2020
FEES			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$1,500	\$1,600	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$10,000	\$14,850	\$0
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$150,000	\$180,000	\$90,937
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$88,500	\$113,050	\$123,353
Non-curricular goods and services	\$0	\$500	\$10,292
NON-CURRICULAR TRAVEL	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$250,000	\$310,000	\$224,582

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2021/2022	Approved Budget 2020/2021	Actual 2019/2020
Cafeteria sales, hot lunch, milk programs	\$90,000	\$110,000	\$44,523
Special events	\$10,000	\$13,000	\$6,171
Sales or rentals of other supplies/services	\$50,000	\$72,000	\$40,027
International and out of province student revenue	\$0	\$0	\$29,289
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$500	\$1,000	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$1,000	\$0
Other (describe) Other (Describe)	\$0	\$13,000	\$0
Other (describe) Yearbook	\$10,000	\$10,000	
Other (describe) Other sales (describe here)	\$0	\$0	
TOTAL	\$160,500	\$220,000	\$120,010

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2020	\$11,030,715	\$5,051,168	\$0	\$3,440,698	\$399,601	\$3,041,097	\$2,538,849
2020/2021 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$286,846)			(\$286,846)	(\$286,846)		
Estimated board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$2,714,847)		\$2,714,847	\$2,714,847		
Estimated capital revenue recognized - Alberta Education		\$1,695,218		(\$1,695,218)	(\$1,695,218)		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations - capital lease ad	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2021	\$10,743,869	\$4,031,539	\$0	\$4,173,481	\$1,132,384	\$3,041,097	\$2,538,849
2021/22 Budget projections for:							
Budgeted surplus(deficit)	(\$1,889,765)			(\$1,889,765)	(\$1,889,765)		
Projected board funded capital asset additions		\$20,632		\$0	\$0	\$0	(\$20,632)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$2,411,659)		\$2,411,659	\$2,411,659		
Budgeted capital revenue recognized - Alberta Education		\$1,663,154		(\$1,663,154)	(\$1,663,154)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$415,000	(\$415,000)	\$0
Projected assumptions/transfers of operations - capital lease ad	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2022	\$8,854,104	\$3,303,666	\$0	\$3,032,221	\$406,124	\$2,626,097	\$2,518,217

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Year Ended		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2022	31-Aug-2023	30-Aug-2024	31-Aug-2022	31-Aug-2023	30-Aug-2024	31-Aug-2022	31-Aug-2023	30-Aug-2024
Projected opening balance		\$1,132,384	\$406,124	\$406,124	\$3,041,097	\$2,626,097	\$1,461,097	\$2,538,849	\$2,518,217	\$2,518,217
Projected excess of revenues over expenses (surplus only)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation - add'l space on AOS3 / AOS4	\$2,411,659	\$0	\$0		\$0	\$0			
Budgeted capital revenue recognized	Explanation - add'l space on AOS3 / AOS4	(\$1,663,154)	\$0	\$0		\$0	\$0			
Budgeted changes in Endowments	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Unsupported amortization to capital reserves	\$415,000	\$0	\$0	(\$415,000)	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Grid creep, net FTE and salary increases & maintaining	(\$458,884)	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Outreach school and covid expenses	(\$134,111)	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Supporting SLP, OT, PT and emotional behaviour	\$0	\$0	\$0		(\$300,000)	(\$300,000)			
Professional development, training & support	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Unsupported transportation costs	(\$43,150)	\$0	\$0		(\$50,000)	(\$50,000)			
Operations & maintenance	Increased insurance costs - unsupported	(\$15,000.00)	\$0	\$0		(\$815,000)	(\$815,000)			
English language learners	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
System Administration	Explanation - add'l space on AOS3 / AOS5	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Enhanced capacity	(\$29,015)	\$0	\$0		\$0	\$0			
Debt repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation - add'l space on AOS3 / AOS4	(409,605.00)	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	(\$20,632)		\$0
Capital Costs - Furniture & Equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$406,124	\$406,124	\$406,124	\$2,626,097	\$1,461,097	\$296,097	\$2,518,217	\$2,518,217	\$2,518,217

Out of Balance

Total surplus as a percentage of 2020 Expenses	16.97%	13.41%	9.85%
ASO as a percentage of 2020 Expenses	9.27%	5.71%	2.15%

PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31

	Amount	Detailed explanation to the Minister for the purpose of using ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2022	\$ (1,889,765)	
PLEASE ALLOCATE IN BLUE CELLS BELOW	(1,889,765)	OVERALLOCATED - PLEASE ALLOCATE
Estimated Operating Deficit Due to:		
Operating and maintenance	\$815,000	Increased insurance costs over 2019/20
Operating and maintenance	\$409,605	Increased maintenance at schools with reduced budget allocation
Instruction	\$134,111	Shortfalls from the Outreach School and Covid Expenses
Instruction	\$458,884	Maintaining certified FTE and additional education assistants to support high needs students and evergreen technology
Transportation costs	\$43,150	Unsupported transportation costs
Board and systems	\$29,015	Increase in board activity after Covid
Description 7 (fill only your board projected an operating deficit)	\$0	
Subtotal, access of operating reserves to cover operating deficit	1,889,765	
Projected board funded Tangible Capital Assets additions using both unrestricted surplus and operating reserves	-	
Budgeted disposal of unsupported Tangible capital Assets	-	
Budgeted amortization of board funded Tangible Capital Assets	(748,505)	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	-	
Total projected amount to access ASO in 2021/22	\$ 1,141,260	

Total amount approved by the Minister

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2021/2022 (Note 2)	Actual 2020/2021	Actual 2019/2020	Notes
Kindergarten, and Grades 1 to 12				
Eligible Funded Students:				
Kindergarten	149	134	154	Head count
Kindergarten program hours	950	475	475	Minimum: 475 hours
Kindergarten FTE's Enrolled	75	67	77	0.5 times Head Count
Grades 1 to 9	1,319	1,313	1,352	Head count
Grades 10 to 12 - 1st, 2nd & 3rd year	355	308	343	Head count
Grades 10 to 12 - 4th year	30	10	7	Head count
Grades 10 to 12 - 4th year FTE	15	5	4	0.5 times Head Count
Grades 10 to 12 - 5th year	5	2	1	Head count
Grades 10 to 12 - 5th year FTE	1	1	0	0.25 times Head Count
Total FTE	1,765	1,694	1,776	K- Grade 12 students eligible for base instruction funding from Alberta Education.
Percentage Change and VA for change > 3% or < -3%	4.2%	-4.6%		
Other Students:				
Total	171	168	198	Note 3
Total Net Enrolled Students	1,936	1,862	1,974	
Home Ed Students	-	-	-	Note 4
Total Enrolled Students, Kindergarten, and Grades 1-12	1,936	1,862	1,974	
Percentage Change	4.0%	-5.7%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	84	78	88	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	187	187	187	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
Students with Third Year K-Severe	10	-	-	FTE of students with third year kindergarten disabilities as reported by the board via PASI.
Students with Moderate Language Delay (Code 48)	12	-	-	FTE of students with moderate language code 48 delay disabilities as reported by the board via PASI.
Pre - Kindergarten (Pre - K)				
Eligible Funded Children	21	19	19	Children between the age of 2 years 8 months and 4 years 8 months.
Other Children	-	-	-	Children between the age of 2 years 8 months and 4 years 8 months.
Total Enrolled Children - Pre - K	21	19	19	
Program Hours	475	475	475	Minimum: 400 Hours
FTE Ratio	0.594	0.594	0.594	Actual hours divided by 800
FTE's Enrolled, Pre - K	12	11	11	
Percentage Change and VA for change > 3% or < -3%	10.5%	0.0%		
Of the Eligible Funded Children:				
Students with Severe Disabilities (PUF)	20	21	9	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	5	5	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2021/2022 budget report preparation.				
3) Other K to Grade 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
4) Because they are funded separately, Home Education students are not included with total net enrolled students.				

PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL

	Budget 2021/22		Actual 2020/21		Actual 2019/20		Notes
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
CERTIFICATED STAFF							
School Based	125	125	133	133	133	133	Teacher certification required for performing functions at the school level
Non-School Based	5	2	5	2	8	5	Teacher certification required for performing functions at the system/central office level
Total Certificated Staff FTE	129.5	126.5	137.9	134.9	140.9	138.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency
Percentage Change and VA for change > 3% or < -3%	-6.1%		-2.2%		-8.1%		Formalised allocation of FTEs based on Pupil Teacher Ratio, 5% prep-time and other supports including admin time
If an average standard cost is used, please disclose rate:	-		-		-		
Student F.T.E. per certificated Staff	15.04416023		13.6		14.1		
Please Allocate							
Certificated Staffing Change due to:	(8.4)						
Enrolment Change	3						If negative change impact, the small cl. If negative change impact, the small class size initiative is to include any/all teachers retained.
Other Factors	(11)	-	Descriptor (required)				Retirements, resignations and not all are being replaced
Total Change	(8.0)	-	Year-over-year change in Certificated FTE		Year-over-year change in Certificated FTE		
Breakdown, where total change is Negative:							
Continuous contracts terminated	-	-	FTEs				
Non-permanent contracts not being renewed	1	1	FTEs				
Other (retirement, attrition, etc.)	10	10	Descriptor (required)				4 retirements and 6 are leaving
Total Negative Change in Certificated FTEs	11.0	11.0	Breakdown required where year-over-y		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.		
Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):							
Certificated Number of Teachers							
Permanent - Full time	120	123	123	123	108		
Permanent - Part time	4	-	9	9	9		
Probationary - Full time	1	-	2	2	7		
Probationary - Part time	-	-	-	-	1		
Temporary - Full time	1	-	8	8	10		
Temporary - Part time	-	-	-	-	2		
NON-CERTIFICATED STAFF							
Instructional - Education Assistants	74	-	53	-	84	-	Personnel support students as part of a multidisciplinary team with teachers and other other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	21	-	22	-	8	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	21	-	21	-	16	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	1	-	1	-	1	-	Bus drivers employed, but not contracted
Transportation - Other Staff	1	-	-	-	0	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	12	-	11	-	13	-	Personnel in System Admin. and External service areas
Total Non-Certificated Staff FTE	129.3	-	108.5	-	121.8	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency
Percentage Change	19.2%		-10.9%		6.1%		
Explanation of Changes to Non-Certificated Staff:	Increased EAs to support high needs students and small groups post COVID-19						
Additional Information	Are non-certificated staff subject to a collective agreement?						
	0	0					
Please provide terms of contract for 2020/21 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's							